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27 November 2019

Performance and Finance Select Committee

A meeting of the committee will be held at **10.30 am** on **Thursday, 5 December 2019** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

- 10.30 am 1. **Declarations of Interest**
- 10.32 am 2. **Minutes of the last meeting of the Committee** (Pages 5 - 12)

The Committee to agree the minutes of its last meeting held on 3 October.
- 10.34 am 3. **Urgent Matters**
- 10.35 am 4. **Responses to Recommendations** (Pages 13 - 16)

The Committee is asked to note the responses to recommendations made at its 3 October meeting from the Cabinet Member for Finance & Resources and the Cabinet Member for Highways and Infrastructure.
- 10.45 am 5. **Forward Plan of Key Decisions** (Pages 17 - 56)

Copy of the Forward Plan dated 21 November.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

- 10.55 am 6. **Medium Term Financial Strategy Update 2020/21 and 2023/24** (Pages 57 - 72)
- Report by Director of Finance & Support Services.
- Report sets out the medium term financial strategy 2020/21 to 2023/24.
- 11.55 am 7. **Whole Council Design** (To Follow)
- A short report (to follow) updating the Committee on the latest position of the Whole Council Design programme.
- 12.15 pm 8. **Total Performance Monitor - September 2019 (Quarter 2 2019-20)** (Pages 73 - 126)
- A report by the Director of Finance and Support Services setting out the performance and finance position as at the end of September.
- The Committee is asked to examine the data and supporting commentary for the Total Performance Monitor and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.
- 1.15 pm 9. **Capital Programme 2019/20 - 2023/24 Quarter 2 Performance Report** (Pages 127 - 144)
- A report by the Director of Property and Assets.
- The Committee is asked to review the contents of the report and comment on any areas of concern.

Adjournment for Lunch

The Committee will adjourn for lunch for 30 minutes.

- 2.15 pm 10. **Treasury Management Mid-Year Review 2019/20** (Pages 145 - 162)
- Report by Director of Finance and Support Services.
- The report updates the Committee on the treasury management mid-year position.
- 2.25 pm 11. **Review of Fees and Charges 2020-21** (Pages 163 - 236)
- Report by Director of Finance and Support Services.
- The draft decision report attached sets out the proposed changes to fees and charges to be implemented in 2020/21.

- 2.50 pm 12. **Appointment to Business Planning Group**
- The Committee is asked to appoint one Conservative Member to the Business Planning Group.
- The current members are Mrs Dennis (Chairman), Mr Catchpole (Vice-Chairman), Mr Jones and Dr Walsh.
- Members are asked to agree the amended Membership of the Group.
- No background papers.
- 2.55 pm 13. **Business Planning Group Report** (Pages 237 - 244)
- The report informs the Committee of the Business Planning Group meeting held on 11 November 2019, setting out the key issues discussed.
- The Committee is asked to endorse the contents of this report, support the updates to the work programme as recommended by the Business Planning Group and reflected in Appendix A, and note the latest Task and Finish Group Rolling Programme attached as Appendix B and make comments accordingly.
- 3.05 pm 14. **Requests for Call-in**
- There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.
- 3.06 pm 15. **Possible Items for Future Scrutiny**
- Members to raise any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.
- If any member puts forward such an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.
- 3.20 pm 16. **Date of Next Meeting**
- The next meeting of the Committee will be held on 22 January 2020 at 10.30 am at County Hall, Chichester. Probable agenda items include:
- Budget 2020/21 including Treasury Management Strategy Statement
 - Whole Council Design
 - Horsham Enterprise Park (former Novartis site)
 - PropCo Joint Venture

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 8 January.

To all members of the Performance and Finance Select Committee

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